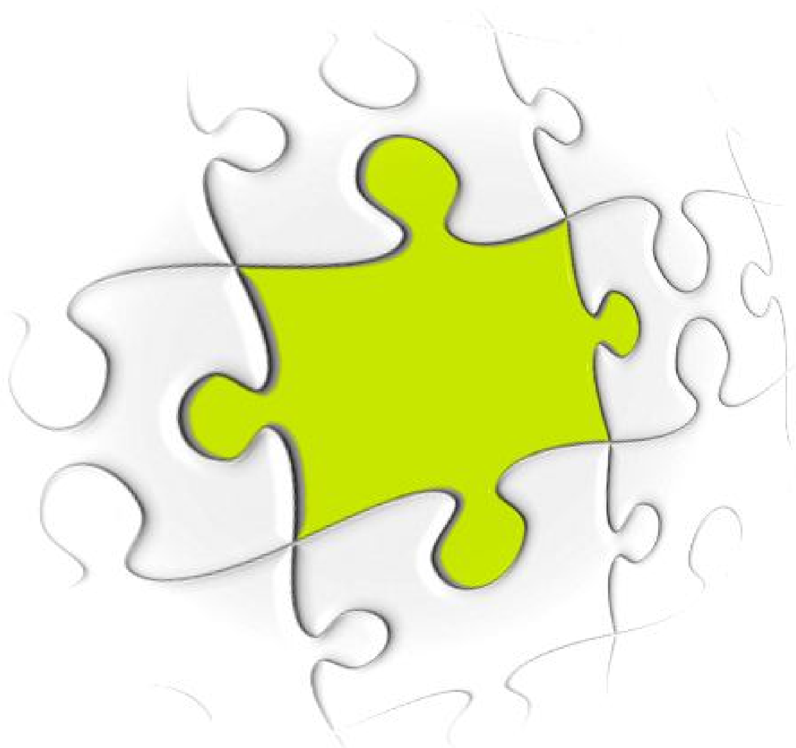


APay® Suite for SAP ERP

Best Practice Invoice Processing Automation

Norikkon, LLC
Cary, North Carolina
phone 866-288-6939
www.norikkon.com

APay Suite's Key Features

- Two choices: APay Center or APay Ledger
- Fully integrated in SAP
- Fully integrated with SAP Content Server or any SAP certified third-party content server (i.e., KGS, Open Text, Documentum, Mobius, onBase, etc.)
- Integrated with capture applications or e-invoicing networks such as Kofax Capture, e-Transactions, OB10, etc.
- Real-time reporting and analytics
- Processing of all relevant document formats, such as images, faxes, emails, e-invoices, etc.)
- Automated processing of MM and FI invoices
- Customized to meet your business requirements

APay Suite for SAP ERP

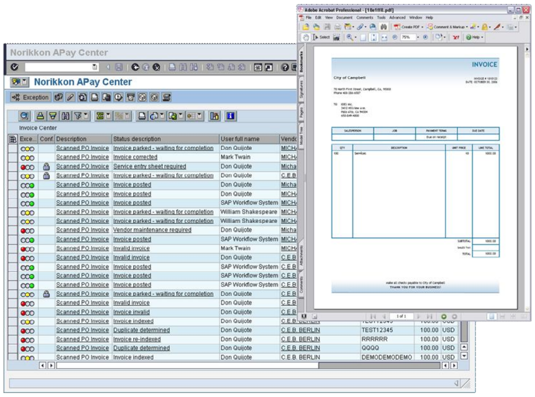
Norikkon's APay Suite is a one-stop-shop solution for automated processing of incoming invoices in SAP®. APay streamlines the entire lifecycle of an Accounts Payable invoice from capture to payment and provides exceptional end-to-end visibility.

APay Suite provides a powerful application environment for an organization to process invoices in the most efficient way possible. It also serves as a management tool to monitor invoices and invoice workloads. Most important, APay Suite provides accurate real-time analyses of invoice cycles, status and cash flow. Norikkon's APay Suite is comprised of **APay Center** and **APay Ledger** with optional add-ons: **APay Mail, APay Vendor Notification** and **APay Portal.**

▶APay Center

APay Center is a robust automated invoice processing solution. Advanced workflow and data validation occurs providing automation for 3-way match, missing coding information, duplicate check, and other criteria. APay Center automatically routes exceptions to the appropriate user or user group for further processing inside of SAP or directly in APay Center.

The key to APay Center's power is its dashboard. Through this central location, SAP work items can be processed directly rather than using the SAP Inbox; analytics can be performed to better understand cash flow and process flows; archived documents can be easily downloaded or printed to meet audit requirements; and services for object (GOS) is accessible for late archiving of documents or adding notes. In addition, Accounts Payable staff can intervene in the process flow to raise exceptions or post directly to SAP standard transactions. Norikkon is continually enhancing the functionality within the APay Center dashboard. The latest addition offers a graphic analysis tool which allows the user see results of analysis directly on their computer screen.



Enhancement Modules for APay Suite

APay Mail

Through this module, users can manage invoice approvals and exception handling via email. By implementing this functionality, approval users do not need to log on to SAP. The approval process can be performed online or offline at their convenience. All emails can be archived and linked to the relevant accounting documents in SAP to provide a complete audit trail.

"Prior to implementing Norikkon's APay Center, our AP staff wasted countless hours processing invoices, following up on exceptions, and obtaining approval. Now, we've been able to reallocate staff, reduce research time, overall significantly reducing the processing time per invoice. For a low cost investment, we're already seeing great results to our bottom-line."
Manager, Accounting Operations Tastykake

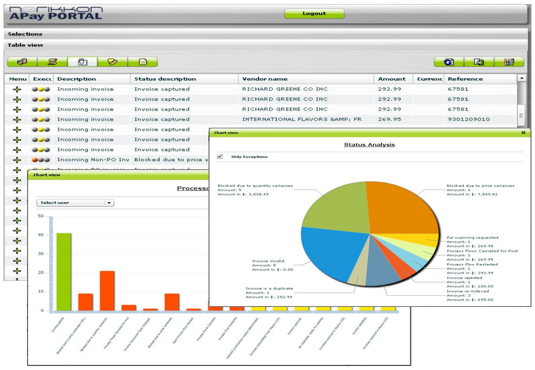
Vendor Notification

Vendor Notification reduces vendor inquiries by automatically sending status updates to each vendor. Through this process, an email is automatically generated notifying the vendor at key process points. Through configuration, a vendor can be sent a different notification depending on process point (i.e., received, in process, approved and rejected with reason.) Using this module not only improves vendor relations, but also significantly reduces employee time wasted researching vendor inquiries.

According to Aberdeen Group, 88% of inquiries received in AP are from vendors wanting to know the payment status of an

APay Portal

APay Portal provides management with an Internet monitoring and reporting tool. The same dashboard view allows management to monitor invoices and productivity in real-time outside SAP R/3. APay Portal provides a chart view or real-time business intelligence view. These chart views are an overview of all active invoices within SAP and reflect status analysis, processor productivity, daily volume, cycle times, and due date analysis. Additional charts can be added to fulfill an organization's requirements.

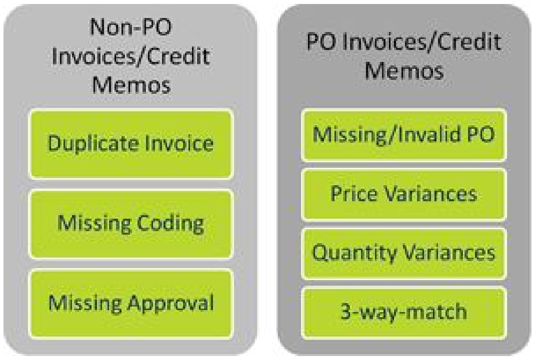


APay Suite Key Benefits

- **Indexing and Capture**
  Regardless of your document format, APay Suite can manage it. APay Suite archives invoice images, faxes, emails and/or e-invoices (i.e. EDI), and electronically indexes documents using a key-from-image approach using your preferred OCR/ICR.

- **Automated Invoice Routing**
  With APay Center, the routing of invoice work items can be rule-based on your specific requirements or fully integrated into your SAP HR organizational structure.

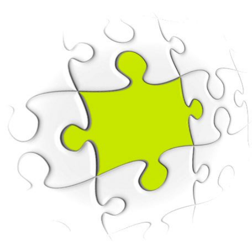
- **Invoice Approval**
  Approval automation might require different approaches for SAP and non-SAP users. APay Center offers various approval procedures to approve invoices inside and outside of SAP as well as online or offline.

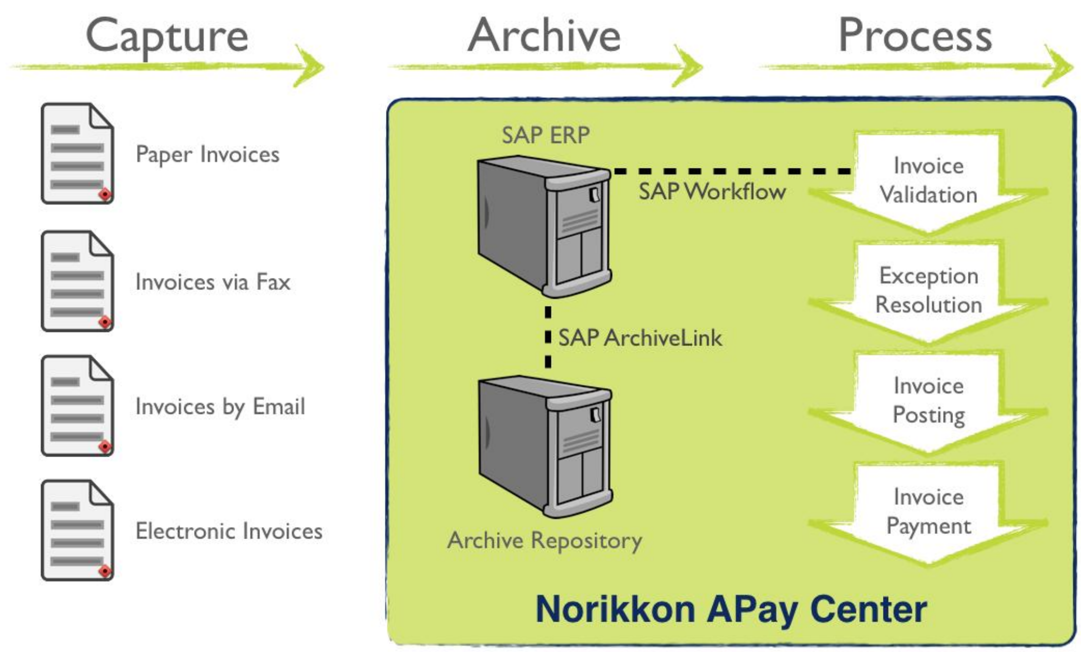


- **Exception Management**
  APay Center manages all standard exceptions, such as blocked invoices as well as additional scenarios (i.e. vendor maintenance, invalid PO, and missing coding information.) APay Center tracks the entire flow of the exception process and archives supporting information thus meeting GRC requirements.

APay Suite's Key Benefits

- Management gains real-time visibility of invoice status, FI liabilities and bottlenecks.
- Significantly reduces manual data entry.
- No more lost invoices, paper filing, or remote storage/retrieval expenses.
- Users don't have to learn a new software application.
- Automatic routing of exceptions and approvals inside and outside SAP reduces cycle times and increases receipt of early payment discounts.





Reporting and Analytics

View your invoice status and key performance indicators in real-time. Accounting and process data are jointly analyzed to provide accurate reporting about all invoices in process or completed.

Enhanced Document Posting and Parking

APay Center enables the user to pre-fill invoices with all relevant indexing information thus eliminating redundant data keying. Based on the invoice type, APay Center launches the appropriate SAP transaction and automates the data keying and posting process for all invoices.

Document and Data Archiving

Norikkon's APay Suite integrates seamlessly into your existing SAP-linked storage infrastructure. Through SAP's ArchiveLink standard API, users can use any supporting third-party archiving solution as well as SAP's own content server.

Compliance and Audit Control

APay Center helps companies meet GRC requirments by creating an audit trail of each transaction that occurs in the processing of an invoice within their SAP system.

The audit trail consists of a status history which reflects each user and the task completed, as well as, an attachment list that shows the invoice and any email correspondence that occurred as a result of a user generated transaction.

For additional information:

- www.norikkon.com
- info@norikkon.com
- (866) 288-6939